

# The Right Solution

is as individual as your business needs

Employee  
Benefits

Payroll

Human  
Resources



Introducing Van Beurden Ins. Services **Tech Suite Pro**

# Customizable Technology Solutions

*Suited to your needs. Tailored to your demands.*

**Human Resources** From developing job descriptions to employee on-boarding and training. From performance management to termination. **Support is available where and when you need it.**

- Live Chat with HR Professionals
- Performance Review Tools
- Hiring & Termination Support
- Employee Handbook Builder
- Job Description Builder
- Salary Benchmarking
- Harassment Training
- HR Forms Library
- Employee Handbook Development
- Safety & OSHA Compliance Training
- Pre-Employment Screening
- Online Document Storage

**Employee Benefits** Providing comprehensive benefits at a manageable cost can be difficult. **Having the necessary tools available to streamline the process and avoid penalties is invaluable.**

- Employee Onboarding Including: I9, W4 and benefit enrollment
- 24/7 Employee Access
- Downloadable Forms
- Benefit Cost Comparison
- 1094-C and 1095-C IRS Reporting Requirement
- 401K Management
- COBRA Administration
- EDI Carrier Integration
- Electronic Signatures & Delivery
- Eligibility Determination
- Affordable Care Act Compliance
- FSA / HSA Account Admin

**Payroll\*** Whether you have 2 employees or 500+, managing payroll is time-consuming and involved. **Eliminate the headache with our powerful, innovative & easy-to-use tools.**

- Direct Deposit
- Mobile App for Time Keeping
- Filing & Payment of Taxes
- Wage Garnishments
- Vacation Time Accruals
- "Pay As You Go" Work Comp
- Paperless Personnel Files
- Real-time Reporting
- Direct Access to Payroll Specialist
- Safety & OSHA Compliance Training
- Manage Employee Contributions
- Total Compensation Statements

\*Payroll Services are optional. In most cases, data input can be communicated with your current vendor.

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